



Sir James Wolfensohn Public Service Scholarship

Application Form

Instructions

Applications close on **Sunday, 30 June, 2024**

Applications can only be accepted if a nomination by head of agency has also been received by **Sunday, 23 June, 2024**. [Click Here](#) for online nomination form.

A valid application includes two documents:

1. A completed Application Form – please complete the Application Form by typing your answers directly into the form, where indicated. In doing so, please delete the square bracketed instructions embedded within the form. Please include answers to all three essay questions in the space provided, noting that each essay must be no more than 400 words. Please save your Application Form using the following protocol <FIRST NAME LAST NAME - WOLFENSOHN APPLICATION.doc>. Before saving your Application Form, please delete this box of instructions but do not delete any other part of this Application Form; and

2. A brief, current resume or curriculum vitae – please save this as <FIRST NAME LAST NAME – CV.doc> or <FIRST NAME LAST NAME – CV.pdf>.

Please submit your application electronically to Isabel Loxton at admin@harvardclub.org.au using the file name protocols above. All applications received will be acknowledged.

If you have any questions about the application process, please contact the Mathew Franklin, Convenor of the Wolfensohn scholarship at mat@mfassociates.com.au

HARVARD KENNEDY SCHOOL EXECUTIVE EDUCATION PROGRAM	
Program title	
Program dates	

DETAILS ABOUT THE APPLICANT	
Last / family name	
First/ given name	
Middle initial	
Gender	
Citizenship	



Date of birth	
English first language	
If "No" to previous question	

APPLICANT'S CURRENT ROLE AND ORGANISATION	
Job title / military rank	
Group / Division / office	
Organisation / agency	
Reporting lines	
Permanent employee	

APPLICANT'S WORK ADDRESS AND CONTACT DETAILS	
Street address	
City / town	
State / territory	
Post code	
Work telephone number	
Work fax number	
Mobile number	
Preferred email address	

APPLICANT'S HOME ADDRESS AND CONTACT DETAILS	
Street address	
City / town	
State / territory	
Post code	
Home telephone number	

ADDITIONAL QUESTIONS	
Other HKS programs	



Other Harvard programs	
Nominator	

REQUIRED ESSAY #1

1. At your current position, what are your specific duties and responsibilities? Describe the functions or services provided by your organization.
2. Please include the number of employees in your organization, the number of employees under your direct supervision, the annual operating budget of your organization (if applicable), and what portion of the organization budget you are responsible for.



REQUIRED ESSAY #2

Please describe the most significant strategic challenges in your work.



REQUIRED ESSAY #3

Please describe your immediate and long-term goals. How will attending your chosen HKS Executive Education program help you to achieve them and have a positive impact on the world?



Notes:

Shortlisting in early to mid-July 2024

Nominated applications will be assessed in early July and a short list of applicants will be selected for interviews. All applicants will be advised whether they have been shortlisted or not by late-July.

Shortlist interviews in late July 2024

Shortlisted applicants will be interviewed to make the final selection. The HCA will contact the HKS to obtain pre-approval of short-listed candidates' applications.

All short-listed candidates will be advised whether they have been successful or not shortly after the interview process.

The timing of the selection of the 2024 recipients is intended to assist applicants who wish to attend HKS courses from October 2024. If you are in this position, you will need to ensure you have pre-approved travel plans. All short-listed candidates will be pre-approved for their chosen course.

Scholarship recipients

Successful candidates are responsible for formally lodging their applications with the HKS. The HCA will pay a portion or all course fees (which includes board during the course of the program) directly to the HKS or the recipients organisation based on organizational policy.

Scholarship recipients are expected to provide a brief report back to the HCA on their time at HKS and attend a local Harvard Club event to speak about their experiences.

Scholarship recipients are also expected to support the scholarship through allowing publication of their award and may also assist through media comment as appropriate.

